

Your finished package will include your digitized and enhanced video on an archival DVD, custom-printed with your movie title. Your DVD menu will be personalized with an image taken from your movie footage along with your titling and chapter buttons. Your DVD will be packaged in a slimline jewel case.

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## Create Your Project

This form is to place an order for video transfer and figure a basic estimate for your project. Keep in mind that the total number of DVDs or extra copies does not have to be exact. We will contact you with the number of total DVDs required to complete your project after we have imported the footage.

Along with your order and down payment, please complete the **project worksheet** associated with your project. This worksheet will walk you through titling and grouping along with other project options. *Include this worksheet with your package to ensure your completed project turns out just as you expect.*

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## Step One: Total DVDs

Each DVD will hold a maximum of two hours of movie footage. You can consolidate your videos onto as few DVDs as possible, or you can separate your tapes and events onto several discs.

This form is an estimate only. Your final total will be determined as your order is completed. If you are not sure how many DVDs your order will be, just enter "1".

estimated number of discs to complete the project  
\$14.95 per DVD

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## Step Two: Extra Copies

Please enter the number of copies of the entire project that you would like - the actual number of discs required to complete a "set" will be determined upon project completion. This form is to determine an estimate for your project total. We will contact you when your transfers have been completed to give you the opportunity to add or delete extra copies of your project before you are charged.

estimated number of extra copies  
\$5 per DVD

# Payment and Shipping Information

order form

Thank you for your order! We request only a down payment at this time equal to approximately half of your final total. Your final balance due will be determined by the total number of discs, scans, and transfers required to complete your order. You will be informed of your total balance due at the completion of your order. We ask that all orders are paid in full prior to making your final project available for pickup or shipment.

## Payment Method

Credit Card

Cash / Money Order

Check / Cashier's Check

## Credit Card Details



Credit Card Number

CVV Code

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date

Cardholder Signature

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## Billing Information

Company \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

## Shipping Information

*Check this box if the shipping details are the same as the billing details*

Company \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

## Special Instructions / Comments About Your Project

## A Project Title

Think of a name for your project - this will be the title that is printed on the surface of your disc as well as on the main menu and insert sleeve. Common titles include the family name and date range of the movie footage or the name of an event.



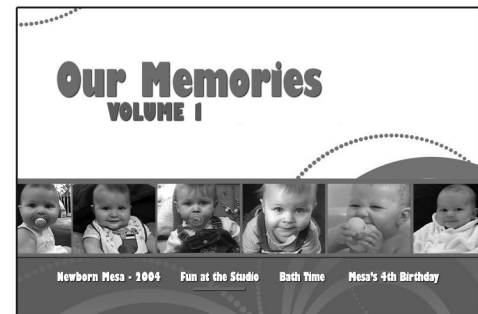
## B Arrange Video Tapes

If you wish to have your videos appear in a certain order on the DVD, label the tapes with the number in which you would like them to be arranged. Masking tape or sticky notes work very well for numbering your tapes. *This feature is available at no extra charge.*

## C Project Extras

### Chapter Buttons

You may opt to have your movies grouped into separate chapters based on dates or events. If you would like your movies to appear on your DVD in individual chapters, simply group them together in small boxes, bags, or elastic bands and label the group using tape or a sticky note.



As many as two chapter buttons may be added to your project, free of charge. **Additional buttons are \$1.50 each.**

YES - Include chapter buttons  
(be sure to group and label your tapes)

NOTE: Chapter markers will automatically be included in your movies at no additional cost. Markers will be placed at event changes or at every 20 minutes by default, allowing you to skip through your movie footage.

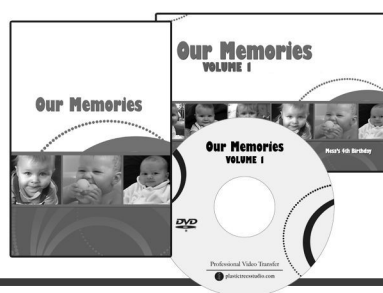
## D Select Package Design (insert sleeve included in premium package only)

Your DVD sleeve and main menu will be designed using still frames captured from your movie footage. Please select the layout you would like to use for your DVD. Custom designs are available upon request.

Collage



Picture Strip



Big Picture

